



Minutes of the Rijkai Executive Board

21st April, 2018 – Skype Meeting

Preliminaries

Present: Jan Knobel (JK), Don Owens (DO), Hanny Knobel (HK), Riaan le Roux (RLR), Wouter Meedendorp (WM), Ian Janse Van Rensburg (IR), Jan Knobel (Jnr) Danny Slooters, Darrell Meedendorp, Shaun Gough and Shaun Joubert.

Opening Remarks

The President welcomed all Board and Junior Board members present at the meeting.

1.0 Apologies for absence

1.1 Apologies were received from John Turnbull (JT)Shihan and, Tadeusz Lebida(TL) Anatoliy Naumenko (AN) and Sashia Naumenko Senseis.

2.0 Minutes of last meeting

Minutes of the previous Skype meeting were accepted the minutes as a true reflection of the Skype meeting that took place 17 February 2018.

3.0 Actions arising from last meeting

3.1 Assistance with WJKA newsletter

Done.

3.2 World Cup 2019

Communication will continue between the hosting country, HQ and the other organizations up to the World Cup 2019.

3.3 Creation of Web Portal

WJKA HQ has taken over this function and will report as soon as it has been finalized. The intention of this portal is for shihan Jan and others to share information. This information will be for Board Members only.

3.4 Updating the WJKA Operating Rules

Has been updated.

3.5 Lifetime Membership

Lifetime membership will continue as long as a karateka is an active member of a WJKA Dojo. Where the Dojo leaves the WJKA, members will be allowed to continue as individual members. Such members must however inform the WJKA of their intention to remain as members within a 3 months period, failure to do so they will result in them becoming inactive.

4.0 New Matters

4.1 Instructors Course, License Renewals and Fees

After thorough discussion the following was agreed to come in effect on the 1st of August 2018:

WJKA Instructors operating rules

General

1. The new Instructors course will be used as a national and international guide line.
2. WJKA National Instructors courses will use this guideline and add their own, what the chief Instructor believes, important items.
3. WJKA International Licenses will be issued by the Shihankai after reviewing all supporting documents and video's.
4. Dan grade and instructor licenses will be separated and separate fees will be introduced for each.
5. WJKA organizations/representatives should strictly stick to the new rules. No exceptions will be allowed.

WJKA National License

1. National licenses will become the responsibility of the national representative/chief Instructor.
2. National licenses can be issued for referee, instructor and examiner separately.
3. Registration of the national license with WJKA is the countries responsibility.
4. All applications for registration should be supported by the examination documents and tapes.
5. Researched essays can be documented or partly documented and taped.
6. Tapes should include kihon, kata and kumite.
7. Only National Instructors with a WJKA license are allowed to grade up to and including 1st kyu. Depending on the national status they have at that moment.
8. HQ will only charge registration and certificate fee.

Renewal

1. Renewal of the license has to be done after a 2 year period.
2. Renewal application needs to be supported by the necessary documents and tapes.
3. The application needs the support and approval of the National Chief Instructor. The Chief Instructor is responsible for the documentation.

WJKA International License

1. International licenses will be issued by the Board/HQ on the Shihankai's advice only.
2. International licenses can be issued for referee, examiner and instructor separately.
3. Applications must be approved by the member country and supported by the necessary documentation and tapes.
4. International Instructors are allowed to grade up to and including 4th dan, depending on their status.
5. 1st up to 3rd dan applications should be sent in together with an individual and signed report. The report must be signed by the chief Examiner.
6. 4th dan applications must be supported by a video tape of the examination and a report in writing from the Examiner.
7. Essay assignments are given by the Shihankai. The essays can be fully documented or partly documented and taped. Research of the essay is compulsory.
8. Taped assignments should include tokui kata, assigned kata, kihon and kumite. Kihon and kumite are allowed to be performed by students.
9. HQ will charge Dan and License application separately. **Dan certification and instructor licenses will be separated and charged separately.**

Renewal

1. Renewal of an international license after 2 years is compulsory.
2. Renewal is only possible after a review of the given essay assignments by the Shihankai.
3. Assignments will include documentation, taped performances of the applicant and a research report.
4. In case of failure or not meeting the assignments the international license will not be renewed.

WJKA Fees

Dan Certification

1 st /2 nd dan	100 euro
3 rd /4 th dan	200 euro
5 th /6 th dan	300 euro
7 th dan and up	500 euro

Instructor Licenses International,

1 st dan F licenses	youth assistant up till 15 years	75 euro
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2 nd dan E licenses	assistant grading up to 1 st kyu	75 euro
3 rd dan D licenses	grading up to 1 st dan	150 euro
4 th dan C licenses	grading up to 2 th dan	150 euro
5 th dan B licenses	grading up to 3 th	250 euro
6 th dan and up A licenses	grading up to 4 th	250 euro

Instructor Licenses National

Registration and License	50 euro
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License Renewal

National license after a 2 year period	50 euro
International license after a 2 year period	50 euro

4.2 Board Response Times

The President reiterated the commitment to answer all correspondence and communications within 24 hours. Currently only HQ is compliant.

4.3 Uniformity in WJKA Items Purchased

It was agreed that all WJKA items will be designed by HQ and followed by all members. The purchasing can be done individually by members and or organizations as long as the items conform to the WJKAHQ standards.

5.0 Date of next meetings

The next Skype Meeting will take place on 24 March 2018 at 18h30 Netherlands time.